



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

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| Position Title: | Teacher – Alternative Education |
| Payroll/Personnel Type: | 10 Month |
| Reports to: | Principal |

Position Summary:

The Alternative Education Teacher must possess knowledge of instructional strategies, assessment practices, and effective classroom management and discipline techniques. In this position, the Alternative Education Teacher are expected to plan, organize and deliver programs of instruction that support the premise/core belief that all children can learn and implement activities that promote the learning goals and academic expectations. Our diverse student population deserves and appreciates Teachers who are committed and who have a passion for their work. The teacher must exhibit effective communication skills to build positive relationships with students, staff, parents, and community.

Essential Functions:

- Be informed of rules, policies, and regulations of the school and district and follow them as required
- Understand and apply the instructional process with teaching and learning
- Be willing to provide leadership, motivation, instruction, assessment, and instructional strategies necessary to meet the needs of all students
- Share expectations and student progress with parents throughout the year
- Work as a team member
- Provide classroom management to ensure a positive learning environment
- Provide a safe and orderly classroom environment
- Have good interpersonal skills to work with staff members, students, parents, and the community
- Pursue professional growth
- Maintain appropriate student records
- Handle confidential information appropriately
- Maintain equipment and facilities in good condition
- Be punctual and responsible in attendance
- Demonstrate conduct representative of the school and establish and maintain a good relationship with the community
- Perform any other duties as assigned by the principal

Knowledge, Skills, and Abilities:

- Possess knowledge of district policies and mandates related to parent involvement, discipline and student achievement
- Possess willingness to interact on a personal level with parents
- Demonstrate organizational skills related to all Essential Functions listed above
- Demonstrate patience and compassion with students, staff and parents in a variety of settings
- Develop trusting relationships with parents, teachers and students
- Work effectively on a team and with parents
- Work collaboratively with peers and others
- Possess knowledge of various cultures' values, behaviors, beliefs and traditions



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- Possess strong and effective written and oral communication and presentation skills with all constituencies
- Passionate about improving public, urban education and driven to make a difference
- Demonstrates initiative and problem solving capabilities

Experience:

- Working with culturally, diverse parents and families in an urban educational setting
- Collaborating with community agencies
- Previous experience working with at risk students and the Missouri Options GED Program
- Serving effectively in a collaborative team setting

Education:

- Bachelor’s Degree in Education (required)
- Master’s Degree (preferred)
- Missouri Teaching Certification (required)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

| | |
|----------------------|-------|
| _____ | _____ |
| Employee | Date |
| _____ | _____ |
| Immediate Supervisor | Date |
| _____ | _____ |
| Human Resources | Date |



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In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.